

PAC General Meeting minutes

Herbert Spencer Parent Advisory Council

Date | time April 6, 2022 6:30 PM | *Meeting called to order by* Natalie Suffron

In Attendance

Natalie Suffron | Leah Yallop | Tina Wang | Kailey Toth | Marti Longstaff | Jen Rhyne | Diana Martins-Garbutt | Karyn Audet | Courtney Daws | Catherine Allard | Keri Minty | Karen Catherwood | Carly Eirikson | Christina Service | Keri Pierce | Michelle Pander | Radeea Napall Bundhoa | Manisha Rajora

Call to Order

The meeting was called to order at 6:34 PM.

Approval of Minutes and Agenda

Approval of Agenda: Tina Wang and Leah Yallop

Approval of March 2, 2022 Minutes: Courtney Daws and Leah Yallop

Correspondence | Kailey Toth

- Various fundraising advertisements.

Principals Report | Ms. Catherwood

- April 14 is a Pro D Day
- April 15 and 18 there is no school due to the Easter long weekend.
- April 22 will be wear blue and green day for Earth Day. The school will be talking about not bringing in plastics that day.
- May 3 is early dismissal for collaboration day with 5 schools. The school will be having a guest speaker; David Bouchard will be speaking on Indigenous issues.
- May 13 is multiples day, dress alike with your friends.
- The Grade 5s are asking for an 80's day, the day hasn't been set yet, but this is coming. There will be music and everyone will be encouraged to dress in 80's clothes.
- The Grade 5 leaving ceremony will be June 24 and most likely parents will be allowed to come, but just parents and grade 5 students; no other guests. PAC is doing a special lunch that day. The school is planning a Grade 5 field trip to Wild Play.
- Fun Lunch – the orders are open for spring.
- Rapid Antigen tests are here and if you haven't been able to pick up please pick up and spread the word that they are available to those who want them.
- Question to the Treasurer: Is there a deadline for the receipts for classroom funds or field funds? Tina responded that June 15 is the deadline.
- The school has ordered 2 ball pumps and a box set of 48 books written by First Nations authors. The school has also ordered a diversity book set curated by Adrian Geer. These sets include classroom resources, information on what to do with the sets, and high-quality book sets. The price of the diversity book set is higher than expected. The school greatly appreciates these purchases.

- There has been a pilot project in the school district around green space and garden space. This has begun to be set up in the kindergarten area. The school asked if PAC could fund \$1,000 toward this. A motion was made to approve \$1,000 toward the garden project. Moved by Marti Longstaff and seconded by Leah Yallop. Motion passed.
- Mme. Eirickson is pregnant and she has one more PAC meeting before she goes on maternity leave. She will be on maternity leave for the last 6 weeks of school.

Chair's Report | Natalie Suffron

- Call for Nominations for PAC Executive. There are many positions that need to be filled for PAC next year. If you are interested in taking a role the current members are happy to speak to anyone about specific roles if you are interested. Question: what is the time commitment? This varies depending on the role. Kailey spoke about what is involved in the Secretary position; creating and distributing the meeting agenda, taking minutes, picking up mail at the school. Natalie spoke about the commitment of PAC chair such as chairing meetings, meeting with the Principal, and more. Dianna spoke about the need for someone to take over MunchaLunch, this role is great for someone who is good with computers and could manage the MunchaLunch site from home. Please spread the word and think about getting involved.

Treasurer's Report | Tina Wang

- The Treasurer provided a summary of last month's financials.

CPF Report | Kailey Toth

- No update, Allison is absent this evening. CPD didn't meet in March and haven't met yet in April.

DPAC Report | Marti Longstaff

- No update as DPAC has not yet met this month.
- There was a question if there was any discussion in DPAC about the story that was in the CBC news today about the new 2022 BC school food guidelines through the Ministries of Health and Education. This has not come up in DPAC and Ms. Catherwood has not heard about this recent news.

Members and Communication | Marti Longstaff

- Thank you to Allison and Jen and Jen for doing such an amazing job with the yearbook. It is almost done and sent to Jostens. Marti will send this in to Ms. Catherwood and Mme. Eirickson. Thank you to Ms. Catherwood and Mme. Eirickson for all your help getting photos.
- If there is something that the PAC can provide to make this process easier for the school please let us know. For example, we could buy the school a camera or hire a photographer for a day or two to come take pictures.
- Marti has some extra yearbooks from the past few years if anyone would like one.
- If you haven't bought your yearbooks for this year buy them now.

Committee Reports

- **Carnival Planning Committee**

The carnival will be June 4 2:00-5:00.

There will be a Zoom meeting next Tuesday at 7:30.

Allison sent out a document to the PAC executive outlining the volunteers that will be needed, please review this document and let Catherine and Allison know if you know of where volunteers will be needed. We are using a volunteer sign up program.

Many volunteers are needed, so please consider volunteering.

New Business

- Teacher Appreciation Lunch. PAC has historically put on a teacher appreciation lunch. Ms. Catherwood responded that she thinks this will be doable again this year.
- Hot dog day will be May 13, volunteers are needed. Tanya, Catherine, Karyn, Courtney all volunteered. There was a question about gluten free hot dogs. The PAC would love to accommodate this request however, if your child is very intolerant you may want to send one from home. The hot lunch team will look into trying to accommodate this.
- Freezie Friday – PAC is planning on starting Freezie Friday again this spring.
- Mother's day fundraiser – plants, hanging baskets, herbs and more. The information is coming out tomorrow. April 18 is the order deadline, May 3 is delivery.
- Purdy's update – Purdy's is done. We made \$575. Catherine will arrange for pick up next Monday 5:00-6:00.

Questions

- There were no questions.

Next Meeting

May 4, 2022 at 6:30 pm.

Meeting adjourned at 7:24 pm.