

# PAC Executive Meeting minutes

Herbert Spencer Parent Advisory Council

September 14, 2022, 6:30 PM | *Meeting called to order by* Marti Longstaff

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## In Attendance

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Marti Longstaff | Courtney Daws | Christina Service | Erin Shaw | Caroline Marklund | Allison Mounsey | Amber Orchard | Jen Rhyne | Amanda Renyard | Karyn Audet | Joanne Matson | Kailey Toth | Keri Pierce | Leah Yallop | Tanya Beja | Amandeep Duhra |

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## Call to Order

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The meeting was called to order at 6:35 PM

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## Approval of Minutes and Agenda

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Approval of Agenda: Amber Orchard and Jen Rhyne

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## Correspondence | Erin Shaw

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There was no correspondence to report.

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## Chair's Report | Marti Longstaff

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- Land Acknowledgment  
*The Herbert Spencer PAC recognizes and acknowledges the Qayqayt First Nation, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.*
- Introductions – the PAC executive did a round of introductions and spoke about our roles on the executive.

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## Vice Chair's Report | Courtney Daws

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- Overview of PAC Committee Structure – PAC has various committees that people can sign up for – many hands make for light work! The committees for this year are Fundraising, Events, Yearbook/Member Communication and Governance
- Governance is a new committee for this year – Do we have any goals as a PAC? A Mission Statement? What are we working towards? From the PAC survey some parents had suggested the following: Community building, advocacy, connecting with other schools in the community, and shared goals.
- BCCPAC has a formal statement we could look at – overall positive feedback in moving this forward
- Committees:
  - **Muncha-Lunch Coordinator** - Caroline Marklund
  - **Events** - Amber Orchard, Wendy Rafuse, Ivie Loureiro Gomes, Amanda Renyard, Nina Priddle and Amy Brunelle
  - **Fundraising** - Kailey Toth, Amandeep Duhra, Caroline Marklund, Joanne Matson, Tanya Beja and Leah Yallop (hot lunch crew)
  - **Yearbook/Members Communication** - Jen Rhyne (Yearbook & Website), Allison Mounsey (Yearbook), and Amanda Renyard (Social Media)

- **Governance** - Keri Pierce and Karyn Audet
- Meeting Structure – discussion of how meetings should be held was discussed, either two meetings (one for just executive and one for general) or just one combined meeting. Majority agreed on one meeting to start at 6:30

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### Next Meeting

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Next meeting Oct 5, 2022.

Meeting adjourned at 6:59 pm.