

# PAC General Meeting minutes

Herbert Spencer Parent Advisory Council

April 5th, 2023 6:30PM | *Meeting called to order by* Marti Longstaff

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## In Attendance

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Erin Shaw | Nina Priddle | Caroline Marklund | Karyn Audet | Amy Parr | Kailey Toth | Marti Longstaff | Tyler MacPherson | Manishe Rajora | Wendy Rafuse | Amandeep Duhra | Courtney Daws | Amber Orchard

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## Call to Order

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The meeting was called to order at 6:34PM.

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## Land Acknowledgment

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*The Herbert Spencer PAC recognizes and acknowledges the Qayqayt First Nation, as well as all Coast Salish peoples, on who's traditional and unceded territories we live, we learn, we play and we do our work.*

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## Approval of Minutes and Agenda

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Approval of Agenda: Karyn & Nina

Approval of March 2023 Minutes: Kailey & Nina

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## School Trustee | Marc Andres

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- There has been great progress in the Programs of Choice review. On Tuesday there will be a review at Fraser River Middle School
- There have been over 900 responses through the survey
- We will be creating focus groups for the following: What is working well? What are the challenges? What are the opportunities for improvement?
- High School Security - Cameras have been installed outside bathrooms, and vape detectors have been installed in all bathrooms
- New childcare protocol will be discussed at the June 2023 school board meeting to ensure there is enough childcare spaces in the city
- The decommissioning of the old high school is underway. This should be complete in the next 6 months or so
- Fraser River Elementary design concept and approval is expected by June
- The school board is in budget review currently
- Marc will be back to attend our PAC meeting in June
- A possibility of a backpack program or a breakfast club for subsidized students in the school was discussed.
- Will a daytime custodian be brought back into any of the schools? Marc will bring this up at the budget meeting. It was discussed that this is a large problem at Glenbrook

- Any requests or questions can be emailed to Marc at [mandres@sd40.com](mailto:mandres@sd40.com)

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## Principal's Report | Ms. Catherwood

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- There has been great success in the Reading Link Challenge for the Grade 4 and 5's. 75 kids participated - the most ever! We started with 15 teams and it is now down to two teams in our school who will compete with other New West schools. The winners will compete in the Lower Mainland finals.
- The Grade 2's will be off to the VSO this month. 11 staff members will attend. Everyone is excited this trip is back on.
- Lacrosse will be starting the week of April 17th in PE classes. Senior Salmonbelly players will be running the sessions
- The children will no longer be lining up in the mornings. They have been practicing at recess and lunch and are doing great. The grade 1's will continue to line up at the front door. The K's line up will also remain the same.
- 2023/2024 calendar dates will be released in the coming weeks.
- We are looking into booking the Green Thumb Theatre for next school year
- Drumming is booked and will return next year
- There will be an update on Affordability fund coming next month
- Our school is expanding, we will be up one division next year and there will be a new portable classroom.

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## Chair's Report | Marti Longstaff

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- Parent Ed presentation is coming up on May 10th from 6-9PM
- We are looking into booking the Green Thumb Theatre for next school year

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## Vice Chair's Report | Courtney Daws

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- The Growing Smiles Howay PAC fundraiser is underway. Herbert Spencer families will be given the opportunity to support another school in our community should they want to order plants and flowers for the Spring. Order deadline is April 24th. Pick up will be May 8 and 9 between 2:30-3:00 in the Howay Multipurpose Room.
- Call for the Executive: Elections for the executive will be on Wednesday June 7th at the AGM. Nominations are now open. Nominations are conducted by a committee and all roles are up for nominations. The committee is made up of 3 members that are not a part of the executive. You can email Kailey your nominations by May 8th.
- PAC By-Laws proposal to be amended at the next AGM. They are quite outdated and include some gender bias, among other items, and we would also like to increase the amount beyond a motion, and increase members at large. We will propose these changes at the next meeting in May will send out the finalized copy to membership following that meeting

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## Treasurer's Report | Christina Service

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- The budget committee will be getting together in the coming weeks to discuss next year's budget. Anyone interested can reach out to Marti. Anyone can volunteer, they don't have to be a member of the executive. First pass of budget will be presented at the May meeting
- The Gaming Grant application period is between April 1 to June 30

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## CPF Report | Allison Mounsey

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- The Grade 7's and 8's returned from a successful trip to Quebec over Spring Break. 96 students participated.

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## DPAC Report | Lara Jansen

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- No DPAC meeting in March – next one will be held on April 20<sup>th</sup>
- Is there anything that our PAC would like brought up at the next DPAC meeting in April?
- Child Youth and Mental Health Day is May 7<sup>th</sup>
- Family Smart is offering a virtual presentation. Graeme Partridge-David will be hosting a free parent education seminar on Collaborative and Proactive Solutions for supporting youth mental health, offered on Thursday May 4<sup>th</sup> from 6 to 8 pm on zoom.
- BCCPAC Town Hall Wednesday April 6<sup>th</sup> at 7pm
- BCCPAC AGM and Parent Ed conference happening May 5-7<sup>th</sup> in Richmond.
- SD40 Budget Requests submission request. DPAC to discuss on April 19<sup>th</sup>.

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## Committee Reports

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- Events Committee:
  - Family Games Night coming up on April 19<sup>th</sup> - IQ 2000 Trivia will be hosting the trivia with questions written specifically for the school. Pre-registration required, cost to participate in the trivia is \$10 per family. Pizza orders need to be in by April 12<sup>th</sup>. Volunteers needed! Sign up to come.
  - Parent's Night Out will be held on May 13<sup>th</sup> at the Royal City Curling Club. It will be a 70's theme and will include a silent auction! Tickets are \$15 and the event starts at 7pm. Volunteers will be needed, sign up to come.
- Fundraising Committee:
  - Purdy's Fundraiser – Sales were approx. \$1,200, total profit was \$361!
  - Feedback: The 2 hour pick up window was a little wide, cut this down to 1 hour for next year
  - Munch a Lunch is open for the spring session, get your orders in!
- Members Communication/Yearbook:
  - The yearbook is almost complete - Division 5, 6 and 7 need more photos submitted.
  - Yearbook should be ready for review next week
- Governance:
  - A multi year strategic plan will be set into motion. This will include our updated vision, values, strategic goals, actions and implementation plan.

- Take away - What is the Herbert Spencer PAC's vision? Our vision = our ideal future state
- There will be a survey sent out to follow, members are to bring back our shared words and ideas so we can draft the statement together at the next meeting.

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### New Business

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- Super Soakers for Grade 5 graduation party. Total is \$338 plus tax/shipping. Motion approved by Amber and Nina
- Mystery Science membership \$1,881 (approx US conversion). Motion approved by Amber and Kailey

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### Questions and Comments

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- No questions or comments

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### Next Meeting

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Meeting adjourned at 8:09PM Nina & Karen

Next Meeting: May 3, 2023