

# PAC General Meeting minutes

Herbert Spencer Parent Advisory Council

June 5, 2024 6:30PM | *Meeting called to order by* Marti Longstaff

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## In Attendance

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Renee Nixdorf | Allison Mounsey | Karyn Audet | Jennifer Rhyne | Caroline Marklund | Nina Priddle | Sonia Moir | Miyuki Davidson | Anna Carmichael | Rachel Abercrombie | Hayley Watkins | Manisha Rajora | Marc Andres | Amber Orchard | Erin Shaw | Courtney Daws | Marti Longstaff | Natalie Taha

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## Call to Order

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The meeting was called to order at 6:32PM.

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## Land Acknowledgment

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*The Herbert Spencer PAC recognizes and acknowledges the Qayqayt First Nation, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.*

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## Approval of Minutes and Agenda

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Approval of Agenda: Renee Nixdorf moved, Sonia Moir seconded, approved.

Approval of April Minutes: Anna Carmichael moved, Jen Rhyne seconded, approved

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## Trustee's Report | Marc Andres

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- The proposed yearly budget was passed at the last meeting
- Increased education components are as follows:
- Sexual health education .5 increase, this was impacted by high school student feedback and voice
- Soji education .2 increase
- Vice Principal time .4 increase
- DPAC to receive a \$2000 stipend
- Strategic plan in the works for next year
- TOC and EA numbers will increase; there are approximately 40 new positions opened across the district
- Annual facility grant approved; 1 million for school portables
- the cost is \$840,000 for portable purchases
- Two new schools will be opening in the next three years; the hope is that this decreases the cost and need for portables in current schools
- Fraser River Elementary is projected to open September 2027
- Queen Elizabeth expansion; school has 12 portables currently

- West End Middle School plan is in the works
- Within the long range facility plan there are plans to add an addition to the high school (*see attachment for full long range facility plan document*)
- Extreme weather management has been a topic of discussion as of late
- Air conditioning will be coming to the high school
- New cooling programs for existing heat pumps will be installed at Queensborough Middle School and Glenbrook Middle School
- Currently New West schools have 41 portables, as of June 2024, 93% of them have no cooling system
- It will cost approximately \$58,000 per portal to add a cooling system
- Advocacy is needed to gain the support from the ministry
- Line of advocacy from our PAC; best to go through the DPAC
- DPAC can then they coordinate with the School Board who can then advocate to the ministry
- Marti has connected with Marc (our trustee) and Laura from DPAC regarding this issue.

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### Principal's Report | Karen Catherwood

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- Paul Manville will be the new principal of our school starting in September 2024.
- Paul has been apart of New Westminster schools for many years, he was principal at Queen Elizabeth, and also taught at Herbert Spencer for 10 years previously
- On Thursday the Grade 5's will be visiting the Glenbrook Middle School
- This Friday is the Grade 5's trip to Otter Coop
- On Monday we will be holding a Qayqayt rights of passage for the 6 indigenous students at our school. The ceremony will be for K's moving into Grade 1 and the 5's moving on to Grade 6.
- Grade 5 leaving ceremony, picnic and water fight will be held Friday June 14th
- Sports Day coming up on June 20th, from 9:30-11:30 at Queens Park South Field
- Parents are invited if the weather is nice - sports day will be moved to the gym if raining and no parents
- The kids will be within their ocean family teams
- There will be 12 stations of ocean themed activities; ie. toss the fish, crab walk, etc.
- Students from the high school will be running the games
- We will have a PAC snack station
- Looking for parent volunteers to help the kids cross the street and get from the school to Queens Park
- It will also be Fun Lunch Day
- Report cards will be up on the 27th of June, the last day of school
- Early dismissal will be 2pm
- The staff appreciation lunch from the PAC will be held on the 28th.
- Some staff will be leaving us this year; Amy Fleming, Cassady Ranford, and Rosanna Di Francesco

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### Chair's Report | Marti Longstaff

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- Thank you to the amazing Carnival team! We couldn't have done it without the leadership of Amber Orchard!
- Thank you all around to everyone who volunteered and donated their time!
- Carnival raised over \$6000 net!
- Motions to be passed:
  - Ten Fatboy beanbag chairs for the library. Cost will be \$219 each, motion to pass a total of \$2500. Karyn Audet moved, Renee Nixdorf seconded, motion passed.
  - Three storage sheds needed for the Kindergarten area. Motion to pass a total of \$2500. Nina Priddle moved, Natalie Taha seconded, motion passed.
  - Use the Athletic Fund for sports day equipment and snacks. Motion to pass a total of up to \$1000. Amber Orchard moved, Anna Carmichael seconded, motion passed.
- Herbert Spencer Parent Advisory Council Executive Election for 2024/2025 school year:
- Courtney Daws for chair position. Karyn Audet moved, Renee Nixdorf seconded, motion passed
- Karyn Audet for vice chair position. Nina Priddle moved, Renee Nixdorf seconded, motion passed
- Christina Service for treasurer position. Natalie Taha moved, Amber Orchard seconded, motion passed
- Secretary position is vacant
- Natalie Taha for DPAC representative position. Nina Priddle moved, Christina Service seconded, motion passed
- Allison Mounsey for CPF position. Renee Nixdorf moved, Jen Rhyne seconded, motion passed
- Past Chair position is vacant
- Members at Large: Jen Rhyne, Amandeep Duhra, Hayley Watkins, Renee Nixdorf, Mavra Pappas, Shawna McCardell, Robyn Faustman, Erin Shaw, Manisha Rajora, Amy Parr, and Rachel Abercrombie. Amber Orchard moved, Natalie Taha seconded, motion passed.
- Thank you Marti!!

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### Treasurer's Report | Christina & Patrick Service

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- Proposed Budget 2024/2025 school year (*see attachment for budget outline*)
- Motion to pass budget. Karyn Audet moved, Natalie Taha seconded, motion passed
- Discussion of the gaming control self assessment questionnaire; to be discussed further in September

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### CPF Report | Allison Mounsey

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- There is still space at all french family camps for this summer

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### DPAC Report | Natalie Taha

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- Attended the AGM last month
- There was a DPAC parent education speaker on youth gang behavior and how to keep kids safe online
- Discussion of PAC suppliers, banking, vendors, hot lunch restaurants, etc.

- Fundraising activities and sponsorship in the district, AP520 was discussed. Thank you Natalie for being on this committee. *(see attachment for further information)*

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## Committee Reports

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- Events Committee:
  - Carnival - Huge thanks to all the parents,volunteers and admin for helping put on this amazing event. Over 1,100 people came! Amber will be putting together a report for future events.
- Fundraising Committee:
  - Freezie Friday has been going great! We will be adding 50 candy cups leftover from the carnival, selling for \$2
  - Grade 5 canceled Hot Lunch orders for Otter Coop day have been completed
- Members Communication/Yearbook
  - Yearbooks are here! Ocean family theme and photos are so great this year!
  - June 13th will be the distribution date
  - Online orders are open until Saturday - after that yearbooks will be \$30 and will be sold after school if there are books left
  - Currently 65 books left

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## New Business

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- No new business to report

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## Questions and Comments

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- No questions or comments to report

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## Next Meeting

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Meeting adjourned at 8:07 PM, Amber Orchard moved, Natalie Taha seconded, approved.