

PAC General Meeting minutes

Herbert Spencer Parent Advisory Council

Date | time Feb 06, 2019, 7:00 PM | *Meeting called to order by* Trish Robinson

In Attendance

Trish Robinson | Katrin Jessome | Allison Mounsey | Kathy Coelho | Kailey Toth | Marti Longstaff | Natalie Suffron | Karyn Audet | Julie Folka | Dai Martin | Kaela Spencer | Kristin Church | Jason and Robin Kurtz | Tali Loewen | Stacey Cheverie | Leah Yallop

Call to Order

The meeting was called to order at 7:04 PM.

Approval of Minutes and Agenda

Approval of January 9th 2019 Minutes: Marti Longstaff, Kailey Toth

Approval of February 6th 2019 Agenda: Dai Martin, Nathalie Suffron

Correspondence | Katrin Jessome

- No correspondence.

Chair's Report | Trish Robinson

- **Playground Phase 3**
The landscape design company came to the school for a site visit. We are still hoping for installation of the playground at spring break but the official installation date has not yet been confirmed.
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Treasurer's Report | Marti Longstaff

- We overshot in every fundraising event. We had a planned budget inflow of CAD 36,200, as of now we are at CAD 34,200. Most of the expenditures will occur in the second half of the year.

CPF report | Allison Mounsey

- The CPF BC/Yukon chapter increased memberships by 110% and won the membership drive award. Memberships are now mandatory for students participating in the Grade 7/8 Quebec trip.

DPAC report | Alexandra Kosta

- Alexandra is at a DPAC event tonight.

Committee Reports

- **Events (Dai Martin)**
 - > Parents night out: we sold 104 tickets, and we have about 50 auction items.
 - > Movie night on March 2nd or 7th, movie tbd
 - > Glow in the dark dance planned – details to follow
- **Fundraising (Nathalie Suffron)**
 - > Pairing up with parent night out for silent auction, donations from parents and businesses have been appreciated!
 - > More popcorn days coming up.
- **Members/Communication (Katrin Jessome)**
 - > Yearbook well underway. We've picked a design and general layout. Individual student pictures have been uploaded to the division pages. We received about 40 picture submission emails. Planning on finalizing the yearbook just before spring break. Ordering deadline email has been sent to parents. We should send out reminders that the yearbook is of interest for all students – incl. Kindergarten.

Principal's report | Suzanne Cameron

- None.

New Business | Trish Robinson

- None.

Questions and Comments

- Discussion about subsidies for families that can't afford a yearbook.

Next Meeting

March 06, 2019, 7 pm, Herbert Spencer Library

Meeting adjourned at 7:27 pm.