

PAC General Meeting minutes

Herbert Spencer Parent Advisory Council

Date | time Mar 06, 2019, 7:00 PM | *Meeting called to order by* Amber Orchard

In Attendance

Amber Orchard | Trish Robinson | Marti Longstaff | Katrin Jessome | Alexandra Kosta | Allison Mounsey | Robin Goyan | Kathy Coelho | Kailey Toth | Natalie Suffron | Karyn Audet | Kaela Spencer | Manishe Rajora

Call to Order

The meeting was called to order at 7:04 PM.

Approval of Minutes and Agenda

Approval of February 6th 2019 Minutes: Marti Longstaff, Natalie Suffron

Approval of March 6th 2019 Agenda: Marti Longstaff, Natalie Suffron

Correspondence | Katrin Jessome

- Purdy's Fundraising info.
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Chair's Report | Trish Robinson

- **Playground Update**
The playground has been ordered and paid for. The installation date will depend on the weather condition as the ground is currently frozen.
 - **Nominations**
PAC 2019/20 – Please let Amber know if you are considering a PAC role for the next school year or if you've heard of people interested in joining. An official note will be sent out in April/May, Voting takes place in June.
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Treasurer's Report | Marti Longstaff

- We're doing great financially, made over \$6,000 with the Parent Night Out; expenditures starting to incur now (playground, fieldtrips, etc.)
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CPF report | Allison Mounsey

- Attended volunteer appreciation dinner
 - CPF will be collecting items for the Queens Park Garage Sale
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DPAC report | Alexandra Kosta

- February and March meetings were cancelled; the April meeting will be held at Hume Park

Committee Reports

- **Events**

- > Parents night out: great event, desire to have it again

- > Movie night tomorrow

- > Carnival on May 31st; 2nd meeting next week

- > Sports Day: had a meeting with the administration; scheduled for June 21st (National Aboriginal Day), will be run by the school with support from the PAC

- **Fundraising**

- > Card Project: VP put project together; sample order back at the end of March

- > Hot Lunch: had issues with milk from Save-on-Foods, will use Safeway for upcoming hot lunches

- **Members/Communication**

- > Finalizing year book; orders are in, year books will be handed out at the end of June

- > Carnival: note will go out to all parents for volunteering opportunities; PAC puts on the event every two years; lots of midway games, dunk tank, cake walk, food trucks, concession; open to larger community

Principal's report | Katrin Jessome for Suzanne Cameron

- An order has been placed for 10 horseshoe tables for Grade 1 and 2 classrooms. Some of those are paid for by the PAC.
- Would like to use money raised from the Parents Night Out for Chrome Tablets instead of Chrome Books. Chrome Tablets are more user friendly, and easier & cheaper for the school to run. Since they cost less it's also possible to get more. Purchase needs to be completed before April 5th 2019. PAC Executive supports the decision.
- March 15 will be hot dog day, PJ day, and there'll be a school wide morning reading in class. Report card will be sent home with the children, some report cards will follow the new templates (work – know – do – next steps).
- All parent-teacher conferences include the students. Special concerns should be addressed before or after the conferences by contacting the teacher directly.
- Grade 5 transition to middle school: Kids get a tour at Glenbrook Middle School; there are transition meetings between Herbert Spencer administration and Glenbrook administration; leaving ceremony at Herbert Spencer will be on June 26th 2019 and includes a potluck lunch; there'll be a parent meeting; Cultus Lake trip will be on June 14th 2019.
- Welcome Kindergarten scheduled for May 30th 2019.

New Business

- The April 3rd 2019 PAC meeting has been cancelled.

Questions and Comments

- None

Next Meeting

May 01, 2019, 7 pm, Herbert Spencer Library

Meeting adjourned at 7:23 pm.