

PAC General Meeting minutes

Herbert Spencer Parent Advisory Council

Date | time June 5, 2019, 7:00 PM | *Meeting called to order by* Amber Orchard

In Attendance

Amber Orchard | Trish Robinson | Katrin Jessome | Allison Mounsey | Crystal TerHaar | Kathy Coehlo | Kailey Toth | Marti Longstaff | Julie Folka | Karyn Audet | Richard Kish | Leah Yallop | Tara Hall | Robyn Kurtz | Sue Gosh | Jennifer Rhyne | Diana Martins-Garbutt | Karyn Audet | Courtney Daws | Kaela Spencer | Amandeep Duhra

Call to Order

The meeting was called to order at 7:07 PM.

Approval of Minutes and Agenda

Approval of May 1st 2019 Minutes: Kailey Toth, Marti Longstaff

Approval of June 5th 2019 Agenda: Kailey Toth, Crystal TerHaar

Correspondence | Katrin Jessome

- Various fundraising advertisements.

Principals Report | Suzanne Cameron

- Vice Principal Tracy Gates resigned.
- Principal Suzanne Cameron will be at Herbert Spencer Elementary school for the 2019/2020 school year.
- Staff retiring this year: Laurie Damer, Lorraine Baylis, Chantal Jobin
- Report cards will go out on the last day of school. If you wish to talk to your child's teacher please contact them beforehand.

Chair's Report | Amber Orchard

- **School Expenditure Approvals**
Amber Orchard motions to approve the following expenditures: gym equipment for up to \$2,300, buses to Cultus Lake for Grade 5s for up to \$1,000, beading for indigenous day for up to \$250 and up to \$500 for board games. The Executive approved the motion during the Executive Meeting. Motion passed by Trish Robinson and seconded by Richard Kish.

Treasurer's Report | Marti Longstaff

- Marti Longstaff presents the 2019/2010 budget and motions to approve the budget for 2019/2020. Motion passed by Katrin Jessome and seconded by Robyn Kurtz. Thank you to Marti for her work this year!

CPF report | Allison Mounsey

- The CPF AGM takes place on September 30th 2019.
- Welcome back to French Immersion swim is on September 2nd 2019.

DPAC report | Alexandra Kosta

- Alexandra is absent, no report.

Committee Reports

- **Carnival**
Carnival was a great event. About 1300-1400 people attended. Ticket/wrist band prices were the lowest ever, and the PAC did not get any revenue from food sales. The event made \$4,500. Thank you to the carnival committee, school staff and volunteers, and a thank you to everybody who came out to support the event! Carnival is scheduled again for next year.
- **Staff appreciation lunch**
Staff appreciation lunch (Italian themed) is scheduled for June 14th 2019. Correspondence for food donations is going out tomorrow.
- **Fundraising**
Freezie Fridays are scheduled for June 7th, 14th, and 27th.
Hot dog day is this Friday.
Fundraising was gifted Purdy's gift cards and will use them as prizes for the staff appreciation lunch.
Fundraising may put together a survey at the end of the school year to ask parents for feedback on fundraising activities.
- **Communication**
The yearbooks have arrived and will be distributed on June 25th 2019. New Business | Amber Orchard

New Business

- 15 people came forward for Member at Large (MAL) positions. The motion was passed at the Executive Meeting to increase the number of MALs from 10 to 15 for the 2019/2020 school year as a trial (not a by-law change).
Amber Orchard passes the motion at the General Meeting to increase the number of MALs from 10 to 15 for the 2019/2020 school year as a trial (not a by-law change). Motion seconded by Robyn Kurtz.

PAC 2019/2020 Elections

Amber Orchard motions to accept the nominations for the PAC Executive 2019/20 as follows:

Chair	Amber Orchard
Vice Chair	Trish Robinson
Treasurer	Richard Kish

Secretary	Kailey Toth
DPAC	Leah Yallop
CPF	Alison Mounsey
Member at Large	Natalie Suffron
Member at Large	Martinique Longstaff
Member at Large	Katie Orford
Member at Large	Tara Hall
Member at Large	Robin Goyan
Member at Large	Kathy Cohelo
Member at Large	Robyn Kurtz
Member at Large	Sue Cosh
Member at Large	Jen Rhyne
Member at Large	Diana Garbutt
Member at Large	Karyn Audet
Member at Large	Courtney Daws
Member at Large	Kaela Spencer
Member at Large	Crystal Ter Har
Member at Large	Lambroula Pappas

All the nominees are in by acclamation. Motion carried.

Questions

- Meeting day**
 For the 2018/19 school year the meeting day was changed from the first Monday of the month to the first Wednesday of the month. Lambroula is not available on Wednesdays, Mme Cameron is not available on Thursdays. For now, the first meeting for the 2019/20 school year will be scheduled for September 4th 2019. The Executive Meeting will start at 6:15 pm, the General Meeting at 7 pm. Six meetings have to be held per school year. Please make your best effort to attend.
- Committee Structure**
 This school year a Committee Structure was introduced with 3 committees: Events, Fundraising and Communication. Every Executive member was involved in at least one committee.

Next Meeting

September 4th 2019 at 7:00 pm.

Meeting adjourned at 7:42 pm.