

PAC General Meeting minutes

Herbert Spencer Parent Advisory Council

Date | time October 2, 2019, 7:00 PM | *Meeting called to order by* Amber Orchard

In Attendance

Amber Orchard | Trish Robinson | Richard Kish | Katie Orford | Allison Mounsey | Robin Goyan | Kathy Coelho | Kailey Toth | Marti Longstaff | Natalie Suffron | Karyn Audet | Sue Cosh | Tara Hall | Jen Rhyne | Courtney Daws | Kaela Spencer | Kristin Kotze | Amandeep Duhra | Tina Jhingan | Diana Martins-Garbutt | Leah Yallop | Lindsey Pate | Ivana Ilic | Renee Nixdorf

Call to Order

The meeting was called to order at 7:03 PM.

Approval of Minutes and Agenda

Approval of Agenda: Karyn Audet, Courtney Daws

Approval of September 11, 2019 Minutes: Richard Kish, Natalie Suffron

Correspondence | Kailey Toth

- Various fundraising advertisements. The website is being maintained by Jen Rhyne and the PAC may look into updating it in the future if anyone has website experience.
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Chair's Report | Amber Orchard

Will's Jams

- Will Stroet will be performing a bilingual show for the school on November 15 at 9:30am.
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Treasurer's Report | Richard Kish

- Richard Kish reported on the updated PAC financials. The gaming grant was received.
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CPF report | Allison Mounsey

- CPF will have their annual Parent's Survival Night on October 15 at Glenbrook Middle School.
 - CPF had their AGM and it was well attended.
 - CPF meetings are held at QayQayt school. CPF's membership drive is on. The New Westminster chapter gets 80% of the funds they earn in registration.
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DPAC report

- No Report
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Committee Reports

Events – Amber

- The PAC's annual Halloween Howl event will be held October 24 from 6:00-8:00pm at the school. The cost is \$2 per person. There will be a scavenger hunt, pumpkin bowling, photo backdrop, dance with a DJ, crafts, a spooky concession, costume contest, pumpkin carving contest and a quiet area.
- The date for First Light will be finalized and announced shortly.
- Parents Night Out will be held on February 8, 2020. The events committee is looking into a venue.

Fundraising – Natalie

- The fundraising committee is moving forward with organizing Purdy's and Card Project fundraisers for mid-November.
- The number of orders for Fun Lunch were lower than usual. Perhaps PAC will not do a Fun Lunch next September to allow people time to get organized and settle into the new school year. Our milk comes from Dairyland now.
- Fundraising committee is working on a summary of upcoming fundraising projects to go out to parents.

- **Members/Communication - Marti**

Pictures were requested for the Year book. Please put the children's names and divisions on the pictures and please only include school events. Yearbook organizing is underway.

- Parent education talks are being organized on the topics of Anxiety, Resiliency and Nutrition.

Principals Report | Suzanne Cameron

- Suzanne Cameron began by addressing the request for pictures for the yearbook. This will be a challenge because it is against school policy to take pictures of any children other than one's own during school events. Teachers will be asking parents not to photograph children during class events.
- Clubs are starting up. Many teachers are volunteering their time for clubs.
- The Fuel Up hot lunch program has begun. Children have enjoyed the food. The school is averaging about 20 meals a day. The district is still working to smooth out the process.
- Herbert Spencer will be a polling station on Election day, October 21, 2019. The gym will be closed to the school that day.

New Business

- Amber Orchard reported that one Member at Large and the DPAC representative have stepped down from their positions. Leah Yallop has put her name forward as a Member at Large for the 2019-2020 school year. Amber Orchard motions to accept the nomination of Leah Yallop for the position of Member at Large. Motion passed by Marti Longstaff and seconded by Sue Cosh. Motion carried. Dai Martin has put her name forward as DPAC representative. Amber Orchard motions to accept the nomination of Dai Martin for the position of DPAC representative. Motion passed by Marti Longstaff and seconded by Trish Robinson. Motion Carried.
- Trish Robinson moved that PAC amend the by-law to raise the amount requiring pre-approval for spending from \$100 to \$400 as the budget allows. Motion passed by Marti Longstaff and seconded by Lindsey Pate. Motion Carried.

Questions

There were none.

Next Meeting

November 6, 2019 at 6:15 pm.

Meeting adjourned at 7:30 pm.