

PAC General Meeting minutes

Herbert Spencer Parent Advisory Council

Date | time March 2 2022 6:30 PM | *Meeting called to order by* Natalie Suffron

In Attendance

Natalie Suffron | Leah Yallop | Tina Wang | Kailey Toth | Marti Longstaff | Allison Mounsey | Amber Orchard | Jen Rhyne | Crystal Ter Haar | Karyn Audet | Courtney Daws | Catherine Allard | Tara Hall | Parveen Kullar | Keri Minty | Krista Welters | Karen Catherwood | Carly Eirikson | Tyler MacPherson | Charmaine Holder Damonse | Joanne Bice | Trish Robinson (6:55) | Christina

Call to Order

The meeting was called to order at 6:32 PM.

Approval of Minutes and Agenda

Approval of Agenda: Amber Orchard & Karyn Audet

Approval of February 2, 2022 Minutes: Amber Orchard & Marti Longstaff

Correspondence | Kailey Toth

- Various fundraising advertisements.
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Principals Report | Ms. Catherwood

- Report Cards are available on MyEd BC next Thursday.
 - 3-way conferences are today and tomorrow. It is really nice to see everyone in the building. Lots of parents are coming into the building for the first time.
 - The heat has been turned down. It can be a little chilly during the day.
 - Book fair has been happening until Friday morning.
 - Spring break start on March 14 until March 25. There will likely be Covid updates after spring break. Hopefully volunteers will be back in the school and things will be a bit more normal. We may be able to have PAC meetings in the school again after spring break. Ms. Catherwood should know before spring break.
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Chair's Report | Natalie Suffron

- Thanks to the PAC executive for passing the motion for the basketball court.
 - French and English books were approved by the PAC executive and can be purchased.
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Treasurer's Report | Tina Wang

- Tina provided a summary of last month's financials.
- We may be able to have a 50/50 draw at the carnival.

CPF Report | Allison Mounsey

- Volunteer appreciation dinner in February and we got to meet in person which was nice.

DPAC Report | Marti Longstaff

- Easing of Covid restrictions means that the District is moving back to the November communicable disease plan. They are starting a gradual transition to having parent volunteers back at the school. They have started the distribution of rapid tests to students across the province starting with the most remote places and then moving to the more urban centres. Spectators are now allowed back at schools at 50% capacity.
- Budget being presented to the board at an upcoming meeting. They were at a structural deficit last year and had to dip into the District's savings but they are in a healthier standing going into the budget this year.
- Skwo:wech is working on their occupancy permits, but they do not have them yet.
- The high school is able to have an inter-school band concert.
- PACs have lost their storage space in the newly built schools.

Members and Communication | Marti Longstaff

- Yearbook sales have begun. If you have photos that you have taken at the school please submit them to the yearbook committee at yearbook.herbertspencer@gmail.com. There is a significant number of divisions that have no photos. The goal was to have at least four photos from each teacher. Mme. Eirickson will try to take some more photos. There are almost no staff photos.

Committee Reports

- **Carnival – Natalie Suffron, Amber Orchard and Keri Minty**
The date that we had originally chosen conflicts with May Day and the Hyack Parade so the Carnival has been pushed to June 4. The timing will be 2:00-5:00. The inflatables, two food trucks and a petting zoo are booked. The fire department and police department are coming. The high school is interested in bringing in the marching band and possibly their choir and musical theatre class. This will need to be finalized according to tech requirements and the new dates. We are waiting to hear back from some performers. There are some prizes in storage and we may need to buy some more depending on ticket sales. Décor was discussed, keeping the focus on the carnival there and ensuring the entrance and exits have more décor and that signage is clear. The volunteer committee is working on the volunteer sign up system and figuring out what the volunteer needs will be. We need a volunteer to help with the technical aspect of the entertainment stage. Courtney agreed, please flag any specific volunteer needs with Courtney and she can work on recruitment when they are requesting volunteers.
- **Grade 5 Grad Committee – Natalie Suffron, Ms. Catherwood**
The grade 5s usually go to Cultus Lake however they have a no cancellation policy and the school wasn't comfortable with this. The school has booked Wild Play for the Grade 5 field trip on June 17. The lunch and ice cream truck will be on the afternoon of the leaving ceremony on June 24. Parents may be able to be a part of the ceremony. The hoodies should be in before spring break.

New Business

- Basketball approval and process – this needs to be discussed with Ms. Catherwood to move forward.
- Yoga mats – this also needs to be discussed with Ms. Catherwood.
- Chair and Vice Chair position. These positions need to be filled for the fall. Natalie will be advertising this through email and social media. These positions are a great way to connect with the school and enhance student's experiences.

Questions

- There were no questions.

Next Meeting

April 6, 2022 at 6:30 pm.

Meeting adjourned at 7:21 pm.